

# Static Activity Risk Assessment for Reid Hall and other venues

Organisation name: East Sussex Advanced Motorcyclists

Assessment carried out by: Peter Higgins

Date of next review: January 2025

Date assessment was carried out: December 2023

What are the hazards?	Who might be harmed and how?	What are you already doing to control the risks?	What further action do you need to take to control the risks?	Who needs to carry out the action?	When is the action needed by?	Done
<b>Manual handling injury</b> (setting up hall for Open Sundays)	Members/Public	Ensure those that assist in setting up hall carry out correct manual handling techniques	Remind those that assist in setting up know about correct manual handling techniques	Any committee member	Ongoing	
<b>Slips, trips &amp; falls</b>	Members/Public	Hall is left clean and tidy by previous groups	Ensure hall is clean & tidy upon arrival at events	Any committee member	Ongoing	
<b>Medical emergencies</b>	Members/Public	First Aid kit is provided within hall	Ensure first aid kit is present and that at least one committee member is	Any committee member	Ongoing	

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			qualified in first-aid is in attendance			
<b>Injury from fire</b>	Members/Public	Hall should have a premises fire risk assessment	Ensure fire exist are kept clear when setting up and should alarm sound ensure fire escape procedure is followed if required	Any committee member	Ongoing	
<b>Electrocution</b>	Members/Public	Hall should have conducted Periodic Electrical Inspections	Report any deficiencies noted to Reid Hall	Any committee members	Ongoing	
<b>Collision in car park</b>	Members/Public	Ensure that vehicles using the car park travel at the appropriate speed	Ensure users of the car park are aware of its shared use	Any committee members	Ongoing	
<b>Injury at event held other than Reid Hall</b>	Members	Person organising event for ESAM to ensure venue has appropriate procedures/Risk Assessments	Ensure organisers of such events comply with this requirement	Any committee member	Ongoing	

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More information on managing risk: [www.hse.gov.uk/simple-health-safety/risk/](http://www.hse.gov.uk/simple-health-safety/risk/)

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